

# AFRIGRAPH

BYLAWS of AFRIGRAPH, the African Graphics Association.

## Article 1. Name and Mission

- (a) This organization shall be called AFRIGRAPH and shall function as an association.
- (b) AFRIGRAPH's mission is to promote the generation and dissemination of information on computer graphics and interactive techniques in the African continent.

## Article 2. Purpose and Values

AFRIGRAPH's purpose is to foster a membership community whose core values help them to catalyze the innovation and application of computer graphics and interactive techniques in Africa.

AFRIGRAPH is also intended to help consolidate and promote the practice of relevant computer graphics in Africa in academia, the arts and industry.

AFRIGRAPH supports the values of ACM SIGGRAPH: excellence, integrity, volunteerism, passion and cross-disciplinary interaction.

## Article 3. Charter

AFRIGRAPH will exist until dissolved by a two-thirds majority of Afrigraph members.

## Article 4. AFRIGRAPH Officers and Executive Committee

- (a) The Officers of AFRIGRAPH comprise the President, the Vice President, and the Treasurer.
- (b) Elected positions
  - i. Members of the AFRIGRAPH Committee are elected to three-year terms beginning January 1 of the year of their election.
  - ii. No person may be a candidate for an AFRIGRAPH Committee position while serving in that position, unless that service shall have had a duration of no more than one year at the time the ballot is sent to the membership.
- (c) Ex officio positions
  - i. All ex officio members of the ACM SIGGRAPH Executive Committee shall be non-voting members.
  - ii. The conference chair(s) and previous president shall be ex officio members of the AFRIGRAPH Executive Committee.
- (d) The general duties of the AFRIGRAPH Executive Committee will be to advise the President on all matters of interest to AFRIGRAPH. Specific duties or responsibilities may be specified in these Bylaws or assigned by the President. All the major management policies of AFRIGRAPH must be approved by the AFRIGRAPH Executive Committee.

- (e) All members of, or candidates for, the AFRIGRAPH Executive Committee must be voting members of AFRIGRAPH.
- (f) No person may hold more than one position on the AFRIGRAPH Executive Committee simultaneously.

## **Article 5. Duties of the Officers**

- (a) The President is the principal officer and is responsible for leading AFRIGRAPH and managing its activities. The duties of the President are:
  - i. Calling and presiding at AFRIGRAPH Executive Committee Meetings;
  - ii. Conducting AFRIGRAPH's activities in accordance with the policies of these bylaws; iii. Making all appointments and filling vacancies as authorized herein; and
  - iii. Appointing all standing and ad hoc committees.
- (b) The duties of the Vice President are:
  - i. Assisting the President in leading and managing AFRIGRAPH;
  - ii. ii. Presiding at meetings when the President is absent;
  - iii. Assuming any duties delegated by the President;
  - iv. Planning or approving the program and budget for all technical meetings such as workshops and symposia not related to the AFRIGRAPH conference;
  - v. Coordinating all liaison activities with other organizations; and
  - vi. Representing special projects activities on the AFRIGRAPH Executive Committee.
- (c) The duties of the Treasurer are:
  - i. Managing AFRIGRAPH's finances, which includes preparing the annual budget, monitoring the Group's disbursements for adherence to the annual budget, and preparing financial reports as required; and
  - ii. Reporting AFRIGRAPH's finances to members at least once a year in AFRIGRAPH's regular publications.
- (d) The duties of the conference Chair(s) are:
  - i. to support the work of each annual conference, as directed; and
  - ii. to provide the AFRIGRAPH Executive Committee with information on each annual conference as requested.

## **Article 6. Vacancies and Appointments**

- (a) Should the President leave office before his or her term expires, the Vice-President will assume the duties of President. Should any other elected or selected position on the AFRIGRAPH Executive become vacant, the AFRIGRAPH President shall fill the vacancy. The President may fill vacancies in offices he or she has appointed according to the procedures for making the original appointments as provided herein.
- (b) All appointments expire automatically when the President's term of office expires, but appointees continue to serve until a successor is appointed by the new President.

## **Article 7. The Newsletter**

AFRIGRAPH will disseminate a newsletter at regular intervals as determined by the AFRIGRAPH Executive Committee. The Newsletter will be distributed to all AFRIGRAPH's members.

## **Article 8. Membership**

- (a) A person becomes a member only after enrolling and paying the required dues. The dues for AFRIGRAPH are determined by the AFRIGRAPH Executive Committee.
- (b) All members of AFRIGRAPH may vote in any ballot conducted by AFRIGRAPH.

## **Article 9. Reports and Records**

- (a) AFRIGRAPH's President is responsible for filing reports about AFRIGRAPH. These include:
  - i. An annual report on the activities of AFRIGRAPH during the previous fiscal year;
  - ii. Closing reports on conferences and symposia co-sponsored by AFRIGRAPH.
- (b) Membership records of AFRIGRAPH will be maintained.

## **Article 10. Elections**

- (a) By October 1 of the officers' last year of office, the Past President will appoint two persons to serve on a Nominating Committee which will propose candidates for election; these must be voting members of AFRIGRAPH and must not be members of the AFRIGRAPH Executive Committee. The Past President serves as the chair of the Nominating Committee. At least two consenting candidates for each elective position of AFRIGRAPH will be proposed. The slate of candidates selected by the Nominating Committee must be presented to all AFRIGRAPH's members by November 1.
- (b) A petition from 5% of the members of AFRIGRAPH will place other consenting and eligible candidates on the ballot. Petitions must be received by the AFRIGRAPH Vice President no later than October 15.
- (c) The election will be conducted among eligible voters by December 15. Of all the ballots returned in an election, the candidates receiving the largest number of effective votes win. The Executive Committee will resolve ties.
- (d) The AFRIGRAPH President may not request an extension of terms for AFRIGRAPH Officers.
- (e) Election of the first officers will take place at the AFRIGRAPH 2003 conference. The election procedures for this first election will be set out by the AFRIGRAPH 2003 conference committee.

## **Article 12. Amendments**

- (a) These Bylaws may be amended by a majority vote of AFRIGRAPH members as described in Article 12 (b & c).
- (b) Amendments to these Bylaws may be proposed by the AFRIGRAPH Executive committee or a petition from 5% of the members of AFRIGRAPH.
- (c) The ballot on the proposed amendment(s) will be conducted among the eligible voters following procedures set out by the AFRIGRAPH Executive Committee. The proposal is adopted only if a majority of the effective votes of returned ballots approve it, and only if at least 10% of the ballots are returned.

## **Article 14. Meetings**

AFRIGRAPH will conduct at least one executive committee meeting each year. Additional international, national, regional or local meetings may be convened by the President. All meetings sponsored by AFRIGRAPH must be open to all members of AFRIGRAPH.